Emergency instructions University of Bern
Baltzerstrasse 6, 3012 Bern

In the event of fire
1. Alarm fire brigade
   - Press alarm button or call (0)118
   - Warn internally / alarm people
2. Close doors and windows
   - Limit expansion of fire
3. Rescue
   - Guide people out of the danger zone
   - Rescue and care for people
4. Extinguish
   - If you can extinguish the fire without putting yourself in danger
5. Do not use lifts

In the event of an accident
1. Observe - think - act
   - Pay attention to your own safety
2. Alarm
   - Ambulance: (0)144
   - Facility manager: 3030
3. Rescue
   - Move people out of danger only in case of immediate danger
4. First Aid
   - According to ABC(D) scheme
   - Airway-Breathing-Circulation-(Defibrillation)
5. Provide Care
   - Attend to injured people
   - Assist the rescue team

Evacuation
1. Evacuation alarm
   - Alarm is sounded with a constant tone
2. Follow instructions
   - Follow instructions given by the evacuation staff
3. Leave the building
   - Use emergency paths and exits
   - Help disabled people
4. Meeting point
   - Go to the meeting point
   - See below
5. Do NOT go back
   - Stay at the meeting point
   - Wait for and follow further instructions

Meeting point:
Playground Muesmatt

Emergency phone numbers
- Fire Brigade: (0)118
- Police: (0)117
- Ambulance: (0)144
- Emergency: (0)112
- Poisoning: (0)145
- REGA: (0)1414

Internal Contacts
(prefix 031 631)
- Facility manager: Daniel Giot 3030
- Office Management IEE: 4511
- Crisis Management University of Bern: 5555