

Emergency instructions University of Bern

Baltzerstrasse 6, 3012 Bern

In the event of fire



1. Alarm fire brigade

- Press alarm button or call (0)118
- Warn internally / alarm people



2. Close doors and windows

- Limit expansion of fire



3. Rescue

- Guide people out of the danger zone
- Rescue and care for people



4. Extinguish

- if you can extinguish the fire without putting yourself in danger



5. Do not use lifts

In the event of an accident



1. Observe - think - act

- pay attention to your own safety



2. Alarm

- Ambulance: (0)144
- facility manager: 3030



3. Rescue

- Move people out of danger only in case of immediate danger



4. First Aid

- According to ABC(D) scheme
Airway-Breathing-Circulation-(Defibrillation)



5. Provide Care

- Attend to injured people
- Assist the rescue team

Evacuation



1. Evacuation alarm

- Alarm is sounded with a constant tone



2. Follow instructions

- Follow instructions given by the evacuation staff



3. Leave the building

- use emergency paths and exits
- Help disabled people



4. Meeting point

- Go to the meeting point
(See below)



5. Do NOT go back

- Stay at the meeting point
- Wait for and follow further instructions

Emergency phone numbers

Fire Brigade:	(0)118
Police:	(0)117
Ambulance:	(0)144
Emergency:	(0)112
Poisoning:	(0)145
REGA:	(0)1414

Internal Contacts

(prefix 031 684)

Facility manager: Daniel Giot	3030
Office Management IEE:	4511
Crisis Management University of Bern:	5555

Meeting point: Playground Muesmatt

